

**KARNATAKA STATE COIR DEVELOPMENT CORPORATION LIMITED**

**TENDER DOCUMENT**

**TENDER NOTIFICATION No.KSCDC/M(MKTG)/TN-12/2017-18, Dated: \_\_\_\_\_**

**TENDER FOR ENGAGING SERVICE OF MARKET CONSULTANT**

---

**VITC Building, Kasturba Road,  
Bangalore – 560 001  
Phone No. 080 22865866 Fax No.080 22865865**

**KARNATAKA STATE COIR DEVELOPMENT CORPORATION LIMITED**  
**(A Government of Karnataka Enterprise)**  
**V.I.T.C. Building, Kasturba Road,**  
**BANGALORE – 560 001**  
**TELEPHONE NO. 22865866, FAX NO. 080 – 22865865**

NO.KSCDC/M(MKTG)/TN-12/2017-18

DATE :

**NOTICE INVITING TENDER FOR ENGAGING SERVICE MARKET  
CONSULTANT**

The Managing Director, Karnataka State Coir Development Corporation Limited, Bangalore, invites sealed tenders for engaging services of Market Consultant for the year 2017-18 who have adequate experience.

**TERMS AND CONDITIONS**

1. The tender should be submitted as “**TENDER FOR ENGAGING SERVICE OF MARKET CONSULTANT**” addressed to **The Managing Director, Karnataka State Coir Development Corporation Ltd, Bangalore – 560001.**
2. The tender for the bid should be as per the **Scope of Work - Schedule –I.**
3. Date and Time for Receipt and Submission of the Tender is from \_\_\_\_\_ to \_\_\_\_\_ **upto 3.00 P.M**
4. The date and time for opening the Tender is **on**\_\_\_\_\_ **at** \_\_\_\_\_ **P.M.** in the presence/absence of such tenderers/their authorised representatives. Only one person per tender is permitted to be present.
5. No tender with corrections shall be considered as valid unless such corrections are attested by the tenderer/authorised person. The tender should be neatly written as given in the bid format.
6. The Tenderer should pay the EMD of Rs.\_\_\_\_\_by way of Demand Draft drawn in Bangalore in favour of “**KARNATAKA STATE COIR DEVELOPMENT CORPORATION LTD., BANGALORE**”.
6. **The Tenderer shall pay the EMD through e-procurement by following modes: a)Credit Card, b)Debit Card, c)NEFT (National Electronic Fund Transfer) & d)OTC (Over the Counter ICICI Bank payment).**

The E.M.D. does not carry any interest. E.M.D. will be returned to the unsuccessful tenderers within a month of finalization of the tender.

7. Tenders not supported by E.M.D. or not complete in any respect are liable for rejection.
8. The E.M.D. of the successful tenderer will be retained as Security Deposit with the Corporation.
9. The rate quoted by the tenderer should be firm and binding for the year from April 2017 to March 2018.
10. The Consultant should quote his minimum price for the activities as listed in **Annexure-A**.
11. The Tender Committee will evaluate the tenders and the Managing Director reserves the right to accept/reject the tender without assigning any reasons thereof and the decision of the said authority will be final.
12. The successful tenderer is required to make an agreement on **Rs.200/- stamp paper pertaining to tender terms and conditions within 15 days** from the date of communication of tender acceptance in **Annexure-B**, failing which, the EMD will be forfeited.
13. Payment will be made within 30 days from the date of receipt of bills certified by the concerned Corporations` official.
14. The decision of the Managing Director, Karnataka State Coir Development Corporation Ltd., Bangalore is final and binding on both the parties in case of any disputes that may arise during the period of contract. However, the appeal is confined to the jurisdictional courts in Bangalore, Karnataka.
15. If the Tenderer is not willing to provide the services sought on the accepted rate for the specific period, the Corporation has the right to terminate the agreement and forfeit the EMD.
16. The Consultant should execute the work at the designated place and specified time period.
17. Further details if any, can be had from the office of the undersigned during the office hours on all the working days.

**MANAGING DIRECTOR**

**ANNEXURE – A**

<b>Sl.No.</b>	<b>Job Profile</b>	<b>Qualification</b>	<b>EMD</b>	<b>Locations</b>
<b>1</b>	Providing consultancy service for market of product	Should have adequate experience in marketing sector	Rs.25.000/-	As indicated by the Corporation.

**SCHEDULE – I**

**SCOPE OF SERVICE**

**The scope of work ;**

\*\*\*\*\*

## SCHEDULE II

### BID FORM

EMD \_\_\_\_\_

Bank DD No. \_\_\_\_\_

Dated: \_\_\_\_\_

Drawn on Bank : \_\_\_\_\_

Tenderer`s Name :

Address :

Tele No.

Sl.No.	Name of items	Units	Your Quote in %	
			In Figures	In Words
1	Providing consultancy service for market of product	One		
2	<b>Service Tax</b>			
	<b>Total Amount</b>			

Signature of the Tender:

Name :

Address :

Telephone Number :

Fax Number :

DATE :

**Copies of the following documents should be submitted**

1. Copy of the Registration Certificate registered as Consultants.
2. Previous Works along with execution details.
3. Service Tax Registration Certificate.
4. Copy of the PAN card
5. Name and Addresses of the Bankers.
6. Bid Form : **Schedule – II**

**Annexure – B**

**AGREEMENT**

THIS AGREEMENT made on this th day of \_\_\_\_\_, 2017 between the Managing Director, Karnataka State Coir Development Corporation Ltd., VITC Building, Kasturba Road, Bangalore-560 001 (hereinafter the Company) of the One Part and M/s.

(hereinafter called the Contractor) on the other part:

WHEREAS the Company invited bids for **Engaging Service of Market Consultant** and has accepted a bid by the Consultant for providing services at the rates (hereinafter called the Contract Price) as per the following description of the services of Forest Contractor and other details.

Sl.No.	Particulars	Accepted rates

**NOW THE AGREEMENT WITNESSETH AS FOLLOWS ;**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Agreement referred to,
2. The following documents shall be part of the agreement and be read along with this Agreement.



- A. The Bid form and the price schedule submitted by the Bidder.
- B. **Engaging Services of Market Consultant** and requirements as mentioned the Tender Notification No.KSCDC/M(MKGT)/TN-12/2017-18, dated :
- C. Terms and Conditions of Tender Notification No.KSCDC/M(MKGT)/TN-12/2017-18, dated : .

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the  
Purchaser

Signed, Sealed and Delivered  
by the Supplier

In the Presence of  
(Name and Address of the Witness)

In the Presence of  
(Name and Address of the  
Witness)

1.

1.

2.

2.